



**Lake
Baroon
Catchment
Care
Group**

**Minutes of the Ordinary Meeting
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Road, Maleny
on Thursday August 14th, 2008

ATTENDANCE:

| | |
|-----------------|------------------------|
| Peter Stevens | (President) |
| Steve Skull | (Vice-President) |
| Darryl Ebenezer | (Treasurer) |
| Gillian Pechey | (Secretary) |
| Jane MacGibbon | (Project Officer) |
| Murray Dunstan | (Catchment supervisor) |
| Jenny Earle | Member |
| Graham Earle | Member |

Visitors: Cr Jenny Mackay

The meeting commenced at 6.55 pm

APOLOGIES: Mark Dwyer

The meeting began with a one hour discussion of the work of LBCCG in which Peter and others outlined the aims and challenges of improving Catchment and water quality. These stem from the increasing development and the difficulty of funding landowners to reveg riparian zones. Edge effect requires a buffer of at least 30 metres, preferably 50 or more.

Regarding the Precinct, we supported the Parklands proposal for the Precinct because we thought it was affordable, and would give greatest protection to the catchment. Not opposed to some sporting facilities and limited housing. Maleny STP an ongoing issue.

Murray reported on SEQWater, one section of which manages all the catchments. LBCCG has pushed the idea of a Catchment charge of say 2c per KL to fund Catchment work - a user-pays system. Other catchments are also supporting this concept. This provides a regular stream of funding, unlike Grants, which are often one-offs.

0018.1 MINUTES FROM ORDINARY MEETING OF LAKE BAROON CATCHMENT CARE GROUP HELD ON THURSDAY June 12th 2008

Tabled. Moved by Peter seconded Steve that the Minutes of the Ordinary Meeting held on Thursday June 12th 2008 be received and confirmed

CARRIED

0018.2 CORRESPONDENCE

Tabled. Moved by Gillian seconded Peter that the Correspondence be received. (see attachment 1 Correspondence)

CARRIED

0018.3 TREASURERS REPORT

Tabled. Moved by Darryl seconded by Peter that the Treasurer's Report for June-July-August 2008 be received and all accounts endorsed.

CARRIED

0018.4 PROJECT OFFICER REPORT FOR JULY-AUGUST 2008

Tabled. Moved Jane seconded Gillian that Project Officer's Report be received and its contents noted (see attachment 2 Project Officer Report)

CARRIED

0018.5 CATCHMENT SUPERVISOR'S REPORT FOR JULY-AUGUST 2008

Murray gave verbal report. Reported that the camphor laurel table has almost reached the required dryness.

0018.6 GENERAL BUSINESS

0018.6.1 Discussion of need to paint/mark tools provided to Green Corp workers. .

0018.6.2 AGM 2008 will be held at the November meeting time. .

The meeting closed at 8. 30 pm

Confirmed this _____ day of _____ 20

Signature of President

The next Ordinary Meeting of Lake Baroon Catchment Care Group will be held on Thursday, September 11th 2008 at 455 North Maleny Road.

Attachment 1: Correspondence

| Correspondence Incoming Jul-Aug 08 | | | | |
|---|--|-----------------------------------|---------------------|-----------------------------|
| Date | Notes | Action | Person resp. | Completed |
| 7-Jul-08 | Barung invoice Upper Small 0708-005 | Pay | JM | Posted 8 Jul |
| 7-Jul-08 | Telstra bill \$173.11 | Pay by 15 Jul | JM | Paid 8 Jul at PO |
| 7-Jul-08 | Top Notch bill \$77.10 | Pay by 11 Jul | JM | Paid 8 Jul in shop |
| 7-Jul-08 | EnviroFund - gifts (sweatshirt, beanie, drink bottle) | Give to Morris family | JM | Completed |
| 7-Jul-08 | CVA signed MOU | Circulate & file | JM | |
| 7-Jul-08 | David Binstead - accounting fees \$76 | Pay | JM | Paid 8 Jul in shop |
| 7-Jul-08 | Work Cover Qld premium \$170 | Pay by 30 Sep | JM | Paid 24 Jul |
| 7-Jul-08 | Ferland newsletter | File | JM | Filed |
| 8-Jul-08 | MCU statement, newsletter & survey form | Reconcile. Complete form & return | JM | Posted 17 Jul |
| 11-Jul-08 | Envirofund - copy of signed agreement | File | JM | Filed Already updated on |
| 11-Jul-08 | ATO - new tax tables | File | JM | MYOB |
| 11-Jul-08 | Hamsons Fencing - quote for Hoppers | File | JM | Filed |
| 14-Jul-08 | Energex Customer Charter | File | JM | Filed |
| 15-Jul-08 | Microsoft - acknowledgement of \$3410 donated software | Circulate & file | JM | |
| 16-Jul-08 | Sunsuper Member Guide | Read | JM | |
| 16-Jul-08 | MYOB Cover Renewal Notice \$439 | Pay | JM | Paid 24 Jul |
| 17-Jul-08 | Maple st Co-op News | Circulate | JM | |
| 24-Jul-08 | GIG modelling Project MOU | File | JM | Filed |
| 24-Jul-08 | Qld Govt: Annual Return of Assns | Complete & pay | JM | |
| 24-Jul-08 | Invoice Steve Swayne for website editing advice \$20 | Pay | JM | Paid 28 Jul |
| 28-Jul-08 | CVA cheque for utilities \$300 (quarter) | Bank | JM | Banked 29 Jul |
| 28-Jul-08 | Qld Dept NRW Conference Townsville 4 Sep 08 | Circulate | JM | |
| 29-Jul-08 | Mistflower gall information from John Wightman | Circulate | JM | Forwarded 30 Jul |
| 30-Jul-08 | Telstra invoice \$179.37 | Pay by 12 Aug | JM | Paid 6 Aug |
| 4-Aug-08 | David Binstead - accounting fees \$95 | Pay | JM | Paid 6 Aug |
| 4-Aug-08 | Barung newsletter - several copies | Display | JM | |
| 5-Aug-08 | Marlene Jackson - membership fee \$12 | Bank & send receipt | JM | Banked 6 Aug |
| 6-Aug-08 | MCU Bank statement | Reconcile. | JM | Reconciled 7 Aug |
| 6-Aug-08 | Maleny Town & Country invoice tools \$909.28 | Pay by 30 Aug | JM | |
| 12-Aug-08 | ECO News | Circulate | JM | |

| Correspondence Outgoing Jul-Aug 08 | | | |
|---|---|---------------|---------------------|
| Date | Notes | Action | Person resp. |
| 8-Jul-08 | Barung payment \$3080 for 0708-005 | Posted | JM |
| 17-Jul-08 | MCU Survey form | Posted | JM |
| 24-Jul-07 | Work Cover premium \$170 | Posted | JM |
| 24-Jul-08 | MYOB Cover \$439 | Posted | JM |
| 24-Jul-08 | K Rossi invoice (cleaner) for May & June 08 \$140 | Posted | JM |
| 24-Jul-08 | Sunsuper payment \$1119.83 | Posted | JM |
| 24-Jul-08 | BAS payment \$10159 | Posted | JM |
| 28-Jul-08 | Steve Swayne cheque \$20 | Posted | JM |
| 29-Jul-08 | ATO: PAYG Summary form | Posted | JM |
| 5-Aug-08 | Receipt to Marlene Jackson for membership fee | Posted | JM |

Attachment 2: Project Officer's Report

LBCCG PROJECT OFFICER'S REPORT

14 August 2008

Upper Small Creek Rehabilitation Project

- Sign installed.
- Green Corps have worked at the site for one day so far and will do more days over next 5 months.

EnviroFund Project

Green Corps team and Barung have started work on this project, including weeding and site prep ready for planting in spring.

Potential Projects

Going through process of costing, assessing and prioritising the potential projects using a Decision Matrix.

Past Projects Update

- No monitoring done in last month.
- Prout School are fundraising to put in a causeway at their entrance to reduce the impact of vehicles on the stream. **They have requested the remaining \$400 in their old project account to go towards the causeway (it will cost more than \$100,000).**
- **Maleny High School Water Tank:** I am organising a media event for new water tank at Maleny HS, including media release kit, invitation, involvement of one of the teachers whose students are including water usage, conservation and auditing in their curriculum. Hope to invite Jenny, local media and other dignitaries.

Grants

I continually assess potential grants as I receive information from various sources. I have an Excel spreadsheet of all grants if you are interested. The most relevant are discussed below.

1. Community Water Grants

Round four supposed to open in the first half of 2008 - still waiting. We will acquit the last CWG we received (Maleny High School water tank) soon - see details above - and so should be eligible to apply again.

2. Burnett Mary NRM Awards – "Outstanding Not-for-profit Community group Award

Put in a nomination for LBCCG on 17/7/08. Referees: Mark Dwyer, CVA & Paul Gilmour-Walsh, Maleny RSL. Copy of application available to view. We have been chosen as a finalist - awards night is 1 September.

3. Federal Caring for Country Grants

Grant guidelines reviewed plus we had a meeting with SCRC staff to discuss possibility of applying together. However it was realised that our proposed project for 0809 does not comply with the criteria outlined in the C4C guidelines. A relationship with the council will be forged for the next round of grants if possible.

4. Maleny Credit Union grants
Applied for \$1000 to cover the costs of tools bought for Green Corps to use. No word yet.
5. Sunshine Coast Grants program
Closing date for Major Grants (max \$15,000) - 15 September 2008. I am putting together an application for this in relation to 0809 project.
6. Microsoft Software Donation
Note that in total Microsoft donated \$3410 worth of software to us (see letter).

Other News/Issues

1. Green Corps:
Team came on board 7 July, with the official launch held here on 5 August. So far, they have been working on local projects doing weeding work (including on our Envirofund project), at Barung nursery and on Seqwater tracks doing bridge and track maintenance. Organisation of work for them has taken considerable time so far but it is hoped this will improve.
2. Review of Lake Baroon Catchment Management Strategy:
A methodology for the review of the Strategy has been compiled as well as Powerpoint presentations for the first stakeholder meeting, and a kit of information to be sent to Adrian Volders.
3. Peter's NRM Small Grant Acquittal
Report and copy of invoice was sent to Alan Wynn to acquit this grant.
4. Finances
 - An invoice has been sent to Seqwater for our 0809 administration funding (\$67,029.60 inc GST).

Balance

- | | | |
|----|--|-------------------------|
| a. | Balance in S1 to 31 July, 2008: \$29,407 | |
| b. | Balance in ESaver at 31 July: \$131,978 | |
| c. | Total balance to 31 July, 2008: | <u>\$161,385</u> |

Expected Outgoings

- | | | |
|----|---|------------------------|
| a. | Total committed to projects at 31 July, 2008 | \$140,455 |
| b. | Required for admin including salary, BAS, Super, PAYG, etc until new admin funding received | \$11854 |
| | | <u>\$152309</u> |

- c. Website
MS Frontpage has been installed and I am now editing the website in-house. Am getting Nathan Arrowsmith to set it up so that our email addresses do not appear – this will ensure we don't get inundated with spam.
- d. Publicity
 - Article in The Range News introducing CVAs presence in catchment.

- General article in Barung's last newsletter about what LBCCG has been up to.
- Article in next Barung newsletter introducing Green Corps team.

e. **Computer**

Have installed copies of MS Office Professional Plus 2007 onto main computer, laptop and Gillian's computer, plus copies of MS Visio Professional 2007 and MS Project onto main computer.

f. **LBCCG Landholder of the Year Award**

We have not run this for past 2 years - do we want to continue with these?