



**Lake
Baroon
Catchment
Care
Group**

**Minutes of the Ordinary Meeting
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Rd, Maleny on Thursday
September 11th 2008

ATTENDANCE:

Peter Stevens	(President)
Gillian Pechey	(Secretary)
Darryl Ebenezer	(Treasurer)
Murray Dunstan	(Catchment Supervisor)

The meeting commenced at 7.00 pm

APOLOGIES: Cr. Jenny Mackay, Jane MacGibbon, Steve Skull, Paul Gilmour-Walsh, Mark Dwyer

0019.1 **MINUTES OF ORDINARY MEETING OF LAKE BAROON
CATCHMENT CARE GROUP HELD ON THURSDAY 14th
August 2008**

Tabled. Moved by Peter seconded Murray that the Minutes of the Ordinary Meeting held on Thursday 14th August be received and confirmed.

CARRIED

0019.2 **CORRESPONDENCE**

Tabled. Moved by Gillian seconded Darryl that the Correspondence for August - September 2008 be received (see attachment 1 Correspondence).

CARRIED

0019.3 **TREASURER'S REPORT**

Tabled. Moved by Darryl seconded by Peter that Treasurer's Report for August-September 2008 be received and all accounts endorsed.

CARRIED

Darryl pointed out that, in relation to the budget, Committee must take into account Jane's new contract with 4% on-costs.

0019.4 **PROJECT OFFICER'S REPORT FOR AUG-SEPT 08**

Tabled. Moved Gillian seconded Peter that Project Officer's Report be received and its contents noted (see attachment 2 Project Officer Report).

CARRIED

The Committee discussed Renewal of Project Officer's Contract with specific reference to Clause 1.3. Dates may be listed in annual calendar.

0019.5 **CATCHMENT SUPERVISOR'S REPORT FOR AUG-SEP 08**

There was no catchment supervisor's report for this month.

0019.6 **GENERAL BUSINESS**

0019.6.1 Strategic review of LBCCG aims and projects. The Committee agreed to undertake this review this year when time allows.

0019.6.2 It was decided to ask members whether it was more convenient to hold the meeting at an earlier hour in the day, eg, 6pm. To be discussed.

0019.6.3 Moved by Peter and seconded by Gillian that the Secretary write to Peter Slipper reporting on the installation of the rain water tank and plumbing at the Maleny High School.

CARRIED

The meeting closed at 8.25 pm

Confirmed this _____ day of _____ 20

Signature of President

The next Ordinary Meeting of Lake Baroon Catchment Care Group will be held on Thursday, 9 October 2008 at 7pm.

ATTACHMENT 1 CORRESPONDENCE

Correspondence Incoming Aug-Sep 08				
Date	Notes	Action	Person resp.	Completed
18-Aug-08	Ananda Marga School invoice \$400	Pay	JM	Paid 22 Aug
20-Aug-08	MCU- re grant	2 x posters	JM	
20-Aug-08	Barung invoice Morris 0809-002 \$6333.25	Pay	JM	Paid 28 Aug
21-Aug-08	MYOB info	File	JM	
25-Aug-08	Arrowsmith invoice \$80	Pay	JM	Paid 28 Aug
27-Aug-08	Seqwater cheque for admin \$67029.60	Bank	JM	Banked 27 Aug
28-Aug-08	Natural State magazine	Display	JM	
1-Sep-08	Seqwater letter of support for SCRC grant appln	Scan & add to appln	JM	Scanned
1-Sep-08	Telstra bill \$150.54	Pay by 12 Sep	JM	Paid 5 Sep
2-Sep-08	Audit report from David Bromet & invoice \$528	Present to Committee/Pay bill	JM/DE	Paid 5 Sep
3-Sep-08	MCU bank statement	Reconcile MYOB	JM	Reconciled 3 Sep
4-Sep-08	Top Notch invoice \$30.65	Pay by 12 Sep	JM	Paid 5 Sep
4-Sep-08	Barung invoice Upper Small 0708-005 \$2464	Pay	JM	Paid 5 Sep
5-Sep-08	Cr Jenny Mackay letter of support for SCRC grant application	Scan & add to appln	JM	Scanned
9-Sep-08	Fernlands brochures	File	JM	Filed

Correspondence Outgoing Aug-Sep 08			
Date	Notes	Action	Person resp.
22-Aug-08	Ananda Marga School payment \$400	Posted	JM
22-Aug-08	Maleny Town & Country payment tools \$909.28	Posted	JM
28-Aug-08	Arrowsmith payment	Posted	GP
28-Aug-08	Barung payment Morris 0809-002 \$6333.25	Delivered	GP
5-Sep-08	Barung payment Upper Small 0708-005 \$2464	Posted	JM
5-Sep-08	K Rossi cleaner payment \$120	Posted	JM
5-Sep-08	D Bromet audit payment \$528	Posted	JM
5-Sep-08	Top Notch payment \$30.65	Posted	JM
5-Sep-08	Telstra payment \$150.54	Paid at PO	JM

ATTACHMENT 2 PROJECT OFFICER'S REPORT

LBCCG PROJECT OFFICER'S REPORT

11 September 2008

EnviroFund Project

All weeding and site prep complete. Planting in spring.

Potential Projects

Still going through process of costing, assessing and prioritising the potential projects using a Decision Matrix.

Quotes almost all in for Hoppers. Rick Galbraith visited as is developing a Property Management Plan for Hoppers.

Past Projects Update

- Maleny High School Water Tank: Media event for new water tank held Sept 5 at 11am. Jenny Mackay, representative from Peter Slipper's office (Richard Bruinsma) plus teachers all attended. Media: TRN. Some extra (app \$3500) available for possibly installing water saving devices.
- Kings Lane 0607-003/ Cavanagh 0607-002/ Vickers 0607-006/Keys 0506-008: Green Corps team spent some time on all of these projects helping with weed control.

Grants

1. Burnett Mary NRM Awards – "Outstanding Not-for-profit Community group Award
Peter attended awards night. LBCCG not successful- Noosa Landcare won the award.
2. SCEC "Froggies" awards
May apply for this next year for our large scale farm project. Not appropriate this year.
3. Maleny Credit Union grants
Approval received for this \$1000 grant however we have to produce 2 A4 posters and attend AGM to talk to members about the project. Gillian and Jane to attend 22 Nov AGM.
4. Sunshine Coast Grants program
Application sent for this grant. Closing date for Major Grants - 15 September 2008.

Other News/Issues

1. Green Corps:
Some problems have arisen with the lack of organisation by the team leader and regarding control of the team. Several of our landholders have now been messed around due to Tara's lack of organisation and we all are understandably annoyed by this. Mark is Tara's supervisor and has spoken to her and they are working through the issues. I

recommend we review this program later in year to determine whether we want to run a team again in future.

2. **Water Quality Monitoring Strategy:**

Am progressing with this. It will tie in with the LBC Management Strategy and therefore needs input from other stakeholders.

3. **Finances**

Administration funding received from Seqwater (\$67,029.60 inc GST). Audit report has been completed by David Bromet Associates. This will be presented for approval at the AGM. David Binstead has helped me with the rollover of MYOB for the new financial year.

Balances

Balance in S1 to 31 August, 2008:	\$92,296
Balance in ESaver at 31 August:	\$132,774
Total balance to 31 August, 2008:	\$225,070

Expected Outgoings

Total committed to projects at 31 August, 2008	\$135,601
Unpresented cheques	\$10,838
GST, PAYG, Super due	\$6,837
Required for admin for rest of financial year	\$65,000
Total expenditure expected to end financial year:	\$218,276

4. **Website**

Nathan Arrowsmith set website up so that our email addresses do not appear – this will ensure we don't get inundated with spam.

5. **Leave**

I am away 11-16 Sep and 20-28 Sep on leave.