



**Lake  
Baroon  
Catchment  
Care  
Group**

**Minutes of the Ordinary Meeting  
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Road, Maleny  
on Thursday 15<sup>th</sup> January, 2009

**ATTENDANCE:**

Peter Stevens	(President)
Gillian Pechey	(Secretary)
Darryl Ebenezer	(Treasurer)
Paul Gilmour Walsh	Member
Paul Veit	Member

The meeting commenced at 6.55 pm

**APOLOGIES:** Marlene Jackson, Jane MacGibbon, Murray Dunstan, Steve Skull, Mark Ryan, Marek Malter.

**0022.1      ORDINARY MEETING OF LAKE BAROON CATCHMENT CARE  
GROUP HELD ON THURSDAY 11<sup>th</sup> December 2008**

Tabled. Moved by Peter, seconded Darryl that the Minutes of the Ordinary Meeting held on Thursday 11<sup>th</sup> December 2008 be received and confirmed  
**CARRIED**

**0022.2      CORRESPONDENCE**

Tabled. Moved by Gillian, seconded Peter that the Correspondence be received. (see attachment 1 Correspondence)

**CARRIED**

**0022.3      TREASURERS REPORT**

Tabled. Moved by Darryl, seconded by Gillian that Treasurers Report for December-January be received and all accounts endorsed.

**CARRIED**

**0022.3.1      MOTION:** That \$50,000 be moved to a Fixed Term account for seven months. Moved Darryl, seconded Paul Veit.

**CARRIED**

**0022.3.2** MOTION that we return the surplus \$787.30 to the Qld Government Gambling Community Benefit Fund. Moved Gillian, seconded Darryl.

**CARRIED****0022.4 PROJECT OFFICER REPORT FOR Dec08-Jan 09**

Tabled. Peter, seconded Darryl that Project Officer's Report be received and its contents noted (see attachment 2 Project Officer Report)

Peter to ring Jane to discuss items in her report.

Peter to do Press Release for Rob Cork's project.

Darryl to draft a reference for Jane.

**0022.4.1** MOTION Moved Darryl, seconded Gillian that the committee thank Jane for the preparation of papers for this meeting; for her constancy in supporting the Committee; and her skillful, high quality work in managing her position over the two years that she has been with us.

**CARRIED****0022.5 GENERAL BUSINESS****0022.5.1 Position of Catchment Coordinator**

Peter, Darryl to edit Jane's Position Description. (get electronic copy)

P.D. to be added to LBCCG web site

Position to be *Catchment Coordinator*

Discussion of whether it be one person or two.

Person to start work 2<sup>nd</sup> March if possible.

Ads in paper end of January. Two weeks for applications. Mid Feb-Interviews.

Ads to be in SCD, NRM website, TRN, etc.

Peter – to talk to Hinterland Employment Services J. Jones.

**0022.5.2**

Barung request for financial support with the Precinct Integrated Water Management Plan. This Plan will serve as template for other projects on the Precinct.

MOTION moved Peter, seconded Gillian that LBCCG pay \$6000 towards the cost of the IWMP as per the letter (tabled) from President, Heather Spring.

**CARRIED**

The meeting closed at 8.15 pm

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20

Signature of President

The next Ordinary Meeting of Lake Baroon Catchment Care Group will be held on Thursday, 12<sup>th</sup> February 2009 at the Office 455 North Maleny Road. (54943775)

### ATTACHMENT 1 CORRESPONDENCE

Correspondence Incoming Dec 08-Jan 09				
Date	Notes	Action	Person resp.	Completed
12-Dec-08	ATO - BAS	Complete by 3 Mar 09	JM	Posted Jan 7 - refund \$3713 due
12-Dec-08	D & J Harries - letter to SCRC re spreading of chicken waste	File	JM	
12-Dec-08	J MacGibbon - resignation letter	File	JM	
15-Dec-08	Ed & JM Harris - letter to SCRC re chicken shed waste	File	JM	
15-Dec-08	iiNet renewal	Not renewed - do not use this email address any longer	JM	Called to cancel account Dec 08
15-Dec-08	Qwalc Christmas card	Circulate	JM	
15-Dec-08	Mark McCardle MP (Member for Caloundra) Christmas card	Circulate	JM	
18-Dec-08	Brush Turkey invoice Willow Lane \$264	Pay	JM	Posted 7 Jan 09
23-Dec-08	Traveston Dam update	Circulate	JM	
5-Jan-09	SCRC grant cheque \$17000	Bank; MYOB	JM	Banked 5 Jan 09
5-Jan-09	Telstra invoice \$150.75	Pay	JM	Paid 7 Jan 09
5-Jan-09	Sunsuper return	Complete & pay by Jan 28	JM	Posted 7 Jan 09
6-Jan-09	MCU Statement & newsletter	Reconcile	JM	Reconciled 6 Jan
7-Jan-09	Qwalc email re insurance - increase for maximum amount of revenue to \$200,000	File	JM	

Correspondence Outgoing Dec 08-Jan 09			
Date	Notes	Action	Person resp.
12-Dec-08	Judith Morris - receipts	Delivered	JM
12-Dec-08	SCRC Agreement (signed)	Posted	JM
12-Dec-08	Habitat Support payment \$500.50 0304-010	Posted	JM
12-Dec-08	MCU grant Agreement signed	Delivered	JM
7-Jan-09	BAS return to ATO	Posted	JM
7-Jan-09	Sunsuper return \$1138.75	Posted	JM
7-Jan-09	Brush Turkey payment \$264 Willow Lane 0607-013	Posted	JM
7-Jan-09	Telstra payment \$150.75	Paid at PO	JM

## ATTACHMENT 2 PROJECT OFFICER REPORT

1. Riparian report: Steve Swayne is proof reading this at the moment. Please advise me as to what you want to do with this when it is complete.
2. Cork and PMP projects: applications have gone to Seqwater – it may be late Jan/early Feb before we get payment. Committee may want to consider paying Rob Cork before we get \$\$ from Seqwater as he has already carried out the work. Murray assures me the 2 projects will be approved by Seqwater.  
It would be good to have The Range Review cover the handing over of the cheque to Rob Cork for a photo opportunity.  
At this stage, the PMP workshops are scheduled for 5 Feb and 5 March (1/2 day each) however Murray is still visiting farmers to confirm.
3. Hopper project: Rick Galbraith calling in Friday to discuss PMP he has done for Keith. We will complete application next week and send it to Seqwater for approval.
4. Envirofund – Morris project Burgum Rd: unfortunately the original quote from Barung for this project was far below the actual costs. Most of the funds have been spent already and the job is not even 1/3 completed. We are working with Barung to ensure that the work will be done as per the work plan – Barung will have to do a lot of work for free. We may need to apply for another grant for them to help complete it, however. Call me if need more details.
5. Acquittals due
  - MCU grant for tools: we still have approx \$120 (inc GST) left to buy more tools.
  - Gambling Community Benefit Fund: acquittal report due end of Jan. We have to return unspent funds (\$787.30).
6. Project Officer position
  - See draft Position Description and draft ad for the [www.nrmjobs.com.au](http://www.nrmjobs.com.au) website. Also see costs for advertising on this website. Please advise how long you want the ad to stay on the email bulletin.
  - Please also write an ad to go in local papers and advise which paper/s you want it put in.
  - I am writing a comprehensive Operations Manual for the new person. I believe an overlap of one week when I leave will be plenty (not two as suggested at last meeting) – my last day will be March 6.

**Jane MacGibbon**

**Project Officer**