



**Minutes of the Ordinary Meeting
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Road, Maleny on
Thursday 20th September 2012.

The meeting commenced at 6.30 pm. Chaired by Peter Stevens.

0057.1 Welcome and Apologies

Attendance:

Peter Stevens	<i>President</i>
Keith Schelberg	<i>Treasurer</i>
Gillian Pechey	<i>Secretary</i>
Mark Amos	<i>Coordinator (LBCCG)</i>
Steven Lang	<i>Committee Member</i>

Apologies: A. Powell, J. McKay, S. Skull, S. Duncan, T. Odgers, M. Malter, M. Ryan-Sykes, H. Ryan-Sykes

**0057.2 Minutes of previous Ordinary Meeting of Lake Baroon Catchment
Care Group held on Thursday August 16th 2012**

Minutes tabled.

Moved Steven Lang seconded Keith Schelberg that the Minutes of the previous meeting as circulated be accepted.

CARRIED

0057.3 Correspondence

Correspondence tabled.

Moved by Gillian Pechey, seconded Keith Schelberg that the Correspondence be received and endorsed.

(See Attachment 1: Correspondence)

CARRIED

0057.4 Treasurer's Report

Treasurer's Report tabled.

Moved Keith Schelberg, seconded Steven Lang that the Treasurer's Report be received and endorsed.

CARRIED

0057.4.1 Business arising

Noted that the Motion 56.4.1 of the August meeting has not been applied as applicable projects have not been submitted for approval to the Committee.

[The Motion: moved Peter Stevens, seconded Keith Schelberg that LBCCG discontinue the practice of making a 5% contingency allocation to each new project; and replace this with 5% allocation for project operation costs.]

Subsequent to the August meeting Peter and Steve have met with Seqwater to discuss the role of LBCCG and the partnership with Seqwater. The issue with the Administration Budget was discussed with a resultant request for extra Administration Funding submitted to Seqwater. Until this current issue is resolved, LBCCG Projects will continue to include a 5% Project Operations budget line.

0057.5 Reports

0057.5.1 Hinterland Bush Links Project manager Report

Tabled.

(See Attachment 2)

0057.5.2 LBCCG Coordinator Report

Mark presented a Powerpoint presentation to the meeting.

(See Attachment 3)

Moved by Mark Amos, seconded Peter Stevens that the Reports be accepted.

CARRIED

0057.6 General Business

0057.6.1 New Membership application

Moved Steven Lang, seconded Peter Stevens that Susie Duncan's membership be accepted

CARRIED

0057.6.2 Hinterland Bush Links – Employee Agreement Tabled.

With the successful application to Sunshine Coast Council for the Hinterland Bush Links project, an Employee Agreement has been drafted for Susie Duncan as Project Manager. The Committee accepted the draft Employee Agreement subject to clarification of liability and indemnity issues (HBL projects involving volunteers will be run in partnership with Barung Landcare and therefore LBCCG requires the necessary OH&S policy and procedures to be submitted to LBCCG and closely adhered to). Mark to adjust the Employee Agreement in consultation with Keith and Susie.

Moved Peter Stevens, seconded Steven Lang that LBCCG accept the tabled Employee Agreement.

CARRIED

0057.6.3 Hinterland Bush Links Advisory Group

Discussion. It is not considered necessary for LBCCG to have a representative on the HBL Advisory Group; however LBCCG will send a representative on an as needed basis. Peter will attend the meeting to be held on September 30.

0057.6.4 LBCCG A.G.M.

To be held at 6.30pm on October 11th, 2012. Meal will be served prior to meeting at 6.00pm. Catering to \$100. All members welcome. RSVP by October 5th, 2012.

0057.6.5 LBCCG Field Walk – Upper Lawley Creek

Opportunity for the LBCCG Committee to view project progress.
Date set is 19th October at 1pm from the end of Palm Street.

The meeting closed at 8.15 pm.

The next Ordinary Meeting of Lake Baroon Catchment Care Group will be held
Thursday November 8th 2012.

The Office is at 455 North Maleny Road. (5494 3775)

Confirmed this _____ day of _____ 20

Signature of President _____

Attachment 1: Correspondence

Inwards Correspondence from 10th August 2012			
Date	Notes	Action	Person
11-Aug-12	Topnotch Business Services - June - August account (\$260.00)	Pay	DB/MA
13-Aug-12	DAFF - Remittance Advice 11213-003 (\$21,945)	Reconcile	DB
16-Aug-12	BMRG - Qld NERM Rumble newsletter	Circulate	MA
20-Aug-12	Andrew Powell - Thinktank Minutes	Circulate	MA
20-Aug-12	Barung - maintenance 0809-001 (\$254.00)	Pay	DB
21-Aug-12	Barung - tubestock 0708-005 (\$330.00)	Pay	DB
21-Aug-12	MRCCC - Notice of General Meeting	Attend	MA
22-Aug-12	J. Bateman - maintenance 0708-005 (\$1,732.50)	Pay	DB
22-Aug-12	QWALC - Insurance Update	File	MA
23-Aug-12	SCEC - Palmer Coolum Resort	Circulate	MA
24-Aug-12	Geofabrics - Treemax Company Acquisition	File	MA
28-Aug-12	Totem Fauna & Flora - consulting 0809-008 (\$124.40)	Pay	DB
30-Aug-12	Sunshine Coast Council - Sunshine Coast Australia Day Awards	File	MA
30-Aug-12	QWALC - Newsletter Update	File	MA
30-Aug-12	PICSE - Industry Placement Scholarship Program booklet	Circulate	MA
30-Aug-12	R & C Ludwig - fencing 1112-002 (\$8,770.00)	Pay	DB
30-Aug-12	R & C Ludwig - fencing 1213-003 (\$10,164.50)	Pay	DB
30-Aug-12	Qld Transport - 026 RUQ registration certificate	File	MA
30-Aug-12	Healthy Waterways - August newsletter	Circulate	MA
3-Sep-12	MRCCC - New WONS draft strategic plans	Circulate	MA
3-Sep-12	CAG - progress report acknowledgement 1112-002	File	MA
4-Sep-12	BMRG - Update of membership details	Complete	MA
5-Sep-12	Telstra - August Account (\$173.76)	Pay	DB
05-Sep-12	J. Bateman - maintenance 0708-005 (\$367.50)	Pay	DB
05-Sep-12	J. Bateman - maintenance 0910-013 (\$787.50)	Pay	DB
06-Sep-12	Top Notch - August account (\$140.00)	Pay	DB
07-Sep-12	BMRG - Natural Matters newsletter	Circulate	MA
08-Sep-12	M. Ryan-Sykes - AGM Committee Nomination	File	GP
10-Sep-12	Totem Fauna & Flora - consulting 0809-008 (\$1,337.60)	Pay	DB
11-Sep-12	Workcover - updated Premium Notice 2012	Pay	DB
11-Sep-12	Barung - tubestock 1213-004 (\$165.00)	Pay	DB
11-Sep-12	QWALC - National landcare Award winners	Circulate	MA
12-Sep-12	Healthy Waterways - 2012 Ecosystem Health Report card launch	Circulate	MA
13-Sep-12	QWALC - National Landcare Network survey	Circulate	MA
13-Sep-12	PICSE - 2012 Student placement	Reply	MA
13-Sep-12	CVA - Contribution to facilities (\$600.00)	Bank	DB/MA
13-Sep-12	Australian Government (DAFF) - project acquittal 0910-005	Circulate	MA
18-Sep-12	MRCCC - Invitation to attend AGM	Circulate	MA
18-Sep-12	The Pump House - closure of Maleny store	File	MA

Outwards Correspondence from 10th August 2012			
Date	Notes	Action	Person
20-Aug-12	Kim Holcroft - HBL letter of support	Sent	MA
20-Aug-12	Mark Amos - reimbursement meeting exp & diesel (\$155.00)	Paid	DB
20-Aug-12	Maleny Town & Country - July Account (\$127.95)	Paid	DB
22-Aug-12	Barung - tubestock 0708-005 (\$330.00)	Paid	DB
22-Aug-12	Barung - maintenance 0809-001 (\$254.00)	Paid	DB
22-Aug-12	Barung - revegetation 0708-005 (\$1,662.50)	Paid	DB
22-Aug-12	Barung - maintenance & site prep. 1112-002 (\$1,400.00)	Paid	DB
22-Aug-12	J. Bateman - maintenance 0708-005 (\$1,732.50)	Paid	DB
22-Aug-12	NRMA - Insurance 026 RUQ (\$657.12)	Paid	DB
06-Sep-12	Telstra - August Account (\$173.76)	Paid	DB
06-Sep-12	Top Notch - August account (\$140.00)	Paid	DB
06-Sep-12	Totem Fauna & Flora - consulting 0809-008 (\$124.40)	Paid	DB
06-Sep-12	R & C Ludwig - fencing 1112-002 (\$8,770.00)	Paid	DB
06-Sep-12	R & C Ludwig - fencing 1213-003 (\$10,164.50)	Paid	DB
06-Sep-12	J. Bateman - maintenance 0708-005 (\$367.50)	Paid	DB
06-Sep-12	J. Bateman - maintenance 0910-013 (\$787.50)	Paid	DB
7-Sep-12	Telstra - August mobile Account (\$30.00)	Paid	DB
17-Sep-12	K. Lanskey (Seqwater) - follow up letter LBCCG/Seqwater meet.	Sent	PS
20-Sep-12	P. Hall (BMRG) - Invitation to visit LBCCG and partners	Sent	MA
20-Sep-12	Totem Fauna & Flora - consulting 0809-008 (\$1,337.60)	Paid	DB
20-Sep-12	Barung - tubestock 1213-004 (\$165.00)	Pay	DB
18-Sep-12	J. Bateman - maintenance 1112-005 (\$1,330.00)	Paid	DB
20-Sep-12	M. Amos - reimbursement diesel 026 RUQ (\$175.00)	Paid	DB
20-Sep-12	M. Amos - reimbursement ULP 1112-005 (\$7.95)	Paid	DB

Attachment 2: HBL Project Manager Report (20/9/2012)

The Hinterland Bush Links project is appreciative of the support offered by LBCCG as a host body for the Sunshine Coast Council community partnership.

The three year partnership provides \$50,000 per year. This is less than what was sought but provides sufficient funding for the project to operate with part voluntary input. All milestones outlined in the HBL application to SCC are achievable.

BUDGET	The annual budget breakdown is as follows:	
	Coordinator salary and on-costs	\$40,000
	Phone & computer	\$ 2,000
	Travel	\$ 5,000
	Website upgrades & costs	\$ 1,000
	Mapping development	\$ 2,000
	Total	\$50,000

An employment contract is in preparation for the coordinator's salary. Phone/computer/travel costs will be invoiced to LBCCG quarterly. Website and mapping invoices will be furnished from time to time as work is undertaken by external contractors.

PROGRESS REPORT

The minutes from the last HBL Advisory Group meeting on 26.8.12 are attached. These outline progress in July-August.

Since then HBL has conducted one workshop on creating wildlife habitat which was attended by 13 people and resulted in great info exchange. Little Yabba Bushcare Group conducted further removal of Madeira Vine and other weeds at the park – natural regeneration on the upper banks of Little Yabba Ck is looking good. Roving

Restorers were active at Crystal Waters for Bushcare's Major Day Out – 18 people were involved in weeding along the Mary River and a guided walk in a Dry Rainforest gully on CW land.

Susie and two members of the HBL Advisory Group met to prepare a draft business plan for HBL. This will be refined in the course of the year.

Funding applications were lodged with SCC minor grants, and Gambling Community Benefits Fund for money to purchase tools for Roving Restorers.

Meetings with MRCCC and LFW re Cambroon weed vine project including workshop. Preparation of landholder invitation letter re workshop.

Media items prepared for: Barung News, Barung website, Range News, Hinterland Times, HBL website & facebook, event reminder emails.

Planning continues around connectivity opportunities as discussion occurs with landholders. Responses have been offered to varied requests for information or assistance from HBL.

www.hinterlandbushlinks.org

Attachment 3: Coordinator's Report

Current Projects

Upper Lawley Creek Restoration

- Fencing completed by R & C Ludwig (approximately 500 metres).
- Site preparation for revegetation (1,700 tubestock) completed – waiting for adequate rainfall.

Restoring Bridge Creek

- Fencing completed by R & C Ludwig (approximately 600 metres).
- Site preparation for revegetation (2,000 tubestock) completed – waiting for adequate rainfall
- Waterway crossing quote received from P. Nash

Kings Lane Weir

- Weed management recommenced – with a focus on small-leaf privet.
- University of Queensland completed a vegetation survey of the site.

Upper Obi Obi Creek Restoration (Mac Farms)

- Barung Landcare have been continuing weed management to provide a 'buffer' to revegetation activities and staging the removal of larger woody weeds within the revegetation (frost protection).
- The severe frosts during August have impacted on the revegetation – however many are beginning to show signs of recovery.
- A Final Report on the project (CAG Funding) was completed and submitted with a reply from the Commonwealth highly commending the project.

Bridge Creek

- Project site has undergone extensive maintenance – brush-cutting, guarding of trees (wallaby predation has been significant) and minor replanting.

Other

- Hinterland Bush Links Employee agreement for Project Manager Susie Duncan
- Spiny Crayfish research project with Griffith University – Project Agreement and sampling site location and mapping.
- Revegetation site research project with University of Queensland -0 assisting with site identification, access, contacts and LBCCG Project details
- Community Action Grant Progress Report – Upper Lawley Creek.
- LBCCG Annual general Meeting preparation.
- Preparation for Upper Lawley Creek Field Walk.