



**LAKE
BAROON
CATCHMENT
CARE
GROUP**

**Minutes of the Ordinary Meeting
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Road, Maleny on
Thursday July 17th 2014

'Working with our community, for our waterways'

The meeting commenced at 6.30 pm. Chaired by Steve Skull

0071.1 **Welcome and Apologies**

Attendance:

Steve Skull	Vice President	Paul Gilmour-Walsh	Member
Steven Lang	Committee Member	Mark Amos	Project Manager (LBCCG)
Sally Watter	Committee Member	Kay Enkleman	BMRG/RLF
Marek Malter	Committee Member		

Apologies: P. Stevens, G. Pechey, K. Schelberg, P. Willadsen, T. Odgers, N. McCarthy

0071.2 **Minutes of previous Ordinary Meeting of Lake Baroon Catchment Care Group held on Thursday June 19th 2014**

Moved Steve Skull

Seconded Sally Watter

That the Minutes of the previous meeting as circulated be accepted.

CARRIED

0071.3 **Correspondence**

Correspondence tabled (*See Attachment 1: Correspondence*).

Moved Steve Skull

Seconded Sally Watter

That the Correspondence be received and endorsed.

CARRIED

Business arising

Seqwater is considering the LBCCG lease of the building to bring it into line with other regional offices.

0071.4 **Treasurer's Report**

Financials tabled – no Treasurer's Report provided.

Moved Steve Skull

Seconded Steven Lang

That the Treasurer's Report as tabled be endorsed.

CARRIED

0071.5 **Reports**

0071.5.1 **Hinterland Bush Links Coordinator**
(No Report)

0071.5.2 **Seqwater Catchment water Quality Coordinator North**
(No Report)

0071.5.3 **LBCCG Project Manager Report**
Mark presented a Powerpoint presentation to the meeting.
To view please click [71.July-2014 LBCCG Project Manager Report.pdf](#)
Please note this is an edited version of the Presentation omitting sensitive information.

Moved Steve Skull
Seconded Steven Lang
That the Reports be endorsed.

CARRIED

0071.6 **General Business**

0070.6.1 **Workplace Health and Safety Report**
No incidents have been reported.

0071.6.2 **Spiny Crayfish Research Project update (LBCCG Project No. 1314-016)**

A progress report from Charlotte Hurry (Griffith University) was tabled.

The project was scheduled for completion on June 30, 2014 however several issues have delayed the project. Charlotte has prepared an update detailing the difficulties of being able to extract suitable DNA from her samples. This work is ongoing and Charlotte has received an extension on her PhD.

The Committee noted the Progress Report and accept that the project will not be completed on time.

0071.6.3 **Matt Bateman resignation from Barung Landcare**

Matt has provided exceptional service to LBCCG in his role as Contracting Manager from Barung Landcare, providing not only professional support for LBCCG projects but also good advice and assistance.

Moved Steven Lang
Seconded Marek Malter

CARRIED

That Steve and Mark write a thank you letter commending Matt Bateman for his work on LBCCG projects.

0071.6.4 **Kay Enkleman – BMRG/Regional Landcare Facilitator**

Kay updated the meeting on current BMRG events including proposed BMRG Board reorganisation. New elections are soon and Membership of BMRG is only \$10.00.

The meeting closed at 7.23 pm.

The next meeting will be on Thursday 14th August 2014.
at
the LBCCG Office - 455 North Maleny Road. (5494 3775)

Confirmed this _____ day of _____ 20

Signature of President _____

Attachment 1: Correspondence

Inwards Correspondence from 18th June 2014			
Date	Notes	Action	Person
22-Jun-14	Noosa Landcare - tubestock 11314-018 (\$1,199.95)	Pay	MA/DL
23-Jun-14	MRCCC - Codline June 2014	Circulate	GP
23-Jun-14	Telstra - May-June account (\$128.00)	Pay	MA/DL
24-Jun-14	BMRG - Bulletin	Circulate	GP
24-Jun-14	J. Bateman - maintenance 1213-003 (\$455.00)	Pay	MA/DL
24-Jun-14	MYOB - Compliance Update		DL
24-Jun-14	SCEC - Bulletin	Circulate	GP
25-Jun-14	Seqwater - Purchase Order additional funding 2013-14-2014-15 (\$44,000.00)	Invoice	MA/DL
25-Jun-14	Healthy Waterways - News	Circulate	GP
26-Jun-14	MYOB - 2014-15 Update		DL
26-Jun-14	Susie Duncan - HBL expenses (\$1,257.18)	Pay	MA/DL
26-Jun-14	BMRG - RLF RoundUp	Circulate	GP
27-Jun-14	Dilkusha - Conservation day (19/7/2014)	Circulate	GP
27-Jun-14	P & K Nash - earthmoving & OSW install 1314-010 (\$7,480.00)	Pay	MA/DL
27-Jun-14	J. Bateman - admin support (\$280.00); maintenance 1314-011 (\$245.00)	Pay	MA/DL
28-Jun-14	Barung Landcare - Roving Restorers: Book Farm (11/7/14)	Circulate	GP
29-Jun-14	Barung Landcare - maintenance & replanting 1213-003 (\$880.00)	Pay	MA/DL
29-Jun-14	Barung Landcare - maintenance 1213-002 (\$880.00)	Pay	MA/DL
29-Jun-14	Totem Fauna & Flora - landslip revegetation 1314-018 (\$11,088.00)	Pay	MA/DL
30-Jun-14	Totem Fauna & Flora - maintenance 1213-012 (\$1,518.00)	Pay	MA/DL
02-Jul-14	Seqwater (A. Purdy) - project approvals (1314-002; 1314-003; 1314-005)	File	MA
03-Jul-14	Landsborough Screens & Security - quote for glass & screen repairs (\$690.00)	Engage	MA
03-Jul-14	Andrew Powell - eNewsletter	Circulate	GP
03-Jul-14	J. Bateman - maintenance 1213-003 (\$280.00)	Pay	MA/DL
04-Jul-14	BMRG - remittance advice 1314-011 (\$5,500.00)	Reconcile	DL
04-Jul-14	ATO - BAS (due 28/7/2014)	Pay	DL
04-Jul-14	Maleny Town & Country - June statement (\$175.55)	Pay	MA/DL
04-Jul-14	Pump House - bore pump install & 5,000 gal tank 1314-017 (\$5,774.28)	Pay	MA/DL
05-Jul-14	Charlotte Hurry (Griffith Uni) - Crayfish project update	Circulate	GP
07-Jul-14	J. Bateman - maintenance 1213-003 (\$280.00)	Pay	MA/DL
07-Jul-14	BMRG - Bulletin	Circulate	GP
09-Jul-14	QWALC - Quick News	Circulate	GP
09-Jul-14	Qld Transport - trailer rego DB1099	Pay	MA/DL
09-Jul-14	Conservation Volunteers Australia - Remittance advice (\$600.00)	Reconcile	DL
09-Jul-14	MRCCC - General meeting 17/7/14	Attend	MA
10-Jul-14	NRM On Farms - July 2014	Circulate	GP
10-Jul-14	Telstra - mobile phone account (\$40.00)	Pay	MA/DL
11-Jul-14	RLF - Steering Committee meeting (22/7/2014)	Attend	MA
11-Jul-14	BBC Digital - July printer lease (\$105.11)	Pay	MA/DL
13-Jul-14	DG Posi-track Mulching - weed management 1314-017 (\$3,400.00)	Pay	MA/DL
14-Jul-14	Seqwater (S. Egar) - LBCCG offices occupation formalisation	Reply	MA
14-Jul-14	Barung Landcare - Newsletter	Circulate	GP
14-Jul-14	UQ - thesis publication costs (\$1,000.00)	Pay	MA/DL

Outwards Correspondence from 18th June 2014			
Date	Notes	Action	Person
20-Jun-14	Seqwater (J. Howlie) - Landslide Remediation Invoice (\$43,342.20)	Sent	MA
20-Jun-14	Seqwater (I. Whitworth) - Additional Funding Invoice (\$44,000.00)	Sent	MA
24-Jun-14	BMRG - Invoice 1314-011 (\$5,500.00)	Sent	MA
24-Jun-14	J. Bateman - maintenance 1213-003 (\$455.00)	Paid	MA/DL
24-Jun-14	BMRG - Final Reoport 1314-011	Sent	MA
24-Jun-14	Noosa Landcare - tubestock 11314-018 (\$1,199.95)	Paid	MA/DL
24-Jun-14	Daawat Indian Takeaway - meeting food (\$69.70)	Paid	MA/DL
25-Jun-14	Watsons Garage - 59.48 litres diesel (\$95.00)	Paid	MA/DL
26-Jun-14	Seqwater (A. Purdy) - Project Plans for approval (1314-002; 1314-003; 1314-005)	Sent	MA
26-Jun-14	Susie Duncan - HBL expenses (\$1,257.18)	Paid	MA/DL
26-Jun-14	Seqwater (A. Purdy) - June Report	Sent	MA
30-Jun-14	J. Bateman - admin support (\$280.00); maintenance 1314-011 (\$245.00)	Paid	MA/DL
30-Jun-14	Barung Landcare - maintenance & replanting 1213-003 (\$880.00)	Paid	MA/DL
30-Jun-14	Barung Landcare - maintenance 1213-002 (\$880.00)	Paid	MA/DL
30-Jun-14	Totem Fauna & Flora - landslip revegetation 1314-018 (\$11,088.00)	Paid	MA/DL
30-Jun-14	Totem Fauna & Flora - maintenance 1213-012 (\$1,518.00)	Paid	MA/DL
01-Jul-14	Jinibara (a. Wallin) - Tesch parh sign final design for approval	Sent	MA
02-Jul-14	Seqwater (A. Purdy) - project approvals (1314-002; 1314-003; 1314-005)	File	MA
02-Jul-14	P & K Nash - earthmoving & OSW install 1314-010 (\$7,480.00)	Paid	MA/DL
02-Jul-14	Qld Transport - trailer rego CF3691 (\$95.80)	Paid	MA/DL
04-Jul-14	BMRG - remittance advice 1314-011 (\$5,500.00)	Reconcile	DL
07-Jul-14	J. Bateman - maintenance 1213-003 (\$280.00)	Paid	MA/DL
07-Jul-14	Watsons Garage - 58.16 litres diesel (\$93.00)	Paid	MA/DL
10-Jul-14	Telstra - May-June account (\$128.00)	Paid	MA/DL
10-Jul-14	Telstra - mobile phone account (\$40.00)	Paid	MA/DL
11-Jul-14	UQ - completed credit application	Sent	MA
14-Jul-14	Seqwater (J. Howlie) - Landslide Remediation Final Report 1314-018	Sent	MA
14-Jul-14	Seqwater (J. Howlie) - Landslide Assessment Final Report 1314-018	Sent	MA
15-Jul-14	Maleny Town & Country - June statement (\$175.55)	Paid	MA/DL
15-Jul-14	Pump House - bore pump install & 5,000 gal tank 1314-017 (\$5,774.28)	Paid	MA/DL
15-Jul-14	BBC Digital - July printer lease (\$105.11)	Paid	MA/DL
15-Jul-14	DG Posi-track Mulching - weed management 1314-017 (\$3,400.00)	Paid	MA/DL
15-Jul-14	UQ - thesis publication costs (\$1,000.00)	Paid	MA/DL
15-Jul-14	Seqwater (S. Egar) - LBCCG offices occupation formalisation	Replied	MA