



**Minutes of the Management Committee Meeting  
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Road, Maleny on  
Thursday October 22<sup>nd</sup> 2015

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The meeting commenced at 6.35 pm. Chaired by Peter Stevens

**0083.1**            **Welcome and Apologies**

<b>Attendance:</b>	Peter Stevens	President	Steven Lang	Committee Member
	Steve Skull	Vice President	Sally Watter	Committee Member
	Gillian Pechey	Secretary	Mark Amos	Project Manager
	Keith Schelberg	Treasurer	Matt Bateman	Project Officer

**Apologies:** J. McKay, A. Powell, T. Odgers, B. Philpot, P. Gilmour-Walsh, K. Enkelmann, M. Malter, N. McCarthy

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**0083.2**            **Minutes of the last Management Committee Meeting of Lake Baroon Catchment Care Group held on Thursday September 10th 2015**

**Motion:**            **That the Minutes of the previous meeting as circulated be accepted.**

**Moved**                Keith Schelberg

**Seconded**            Sally Watter

**CARRIED**

**Business arising:** nil

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**0083.3**            **Correspondence**

Correspondence tabled (*See Attachment 1: Correspondence*).

**Motion:**            **That the Correspondence be received and endorsed.**

**Moved**                Gillian Pechey

**Seconded**            Peter Stevens

**CARRIED**

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**0083.4**            **Treasurer's Report**

Financials tabled.

**Motion:**            **That the Treasurer's Report as tabled be endorsed.**

**Moved**                Keith Schelberg

**Seconded**            Steve Skull

**CARRIED**

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**0083.5**            **Reports**

**0083.5.1**            **LBCCG Project Manager**

Mark presented a Powerpoint presentation to the meeting. To view please click [83.October-2015.pdf](#)  
*(Please note this Report has been edited to remove sensitive information)*

**0083.5.2**            **LBCCG Project Officer**

Verbal report only



**Attachment 1: Correspondence**

All figures where applicable include GST.

<b>Inwards Correspondence from 9th September 2015</b>			
<b>Date</b>	<b>Notes</b>	<b>Action</b>	<b>Person</b>
12-Aug-15	Regional Landcare Facilitator - Training grants available (10/9/15)	Circulate	GP
09-Sep-15	Charlotte Hurry - crayfish thesis presentation	Circulate	MA
09-Sep-15	Noosa Landcare - Annual General Meeting (16/10/15)	Attend	MA/MB/PS
09-Sep-15	MRCCC - Notes from General Meeting (8/9/15)	Circulate	GP
09-Sep-15	Maleny Town & Country - materials/equipment 1415-017 (\$814.70)	Paid	MA/DL
11-Sep-15	Watsons Garage - diesel (\$91.00)	Pay	MA/DL
11-Sep-15	Daawat Indian Restaurant - meeting dinner (\$102.60)	Pay	MA/DL
11-Sep-15	Denis Lalor - bookkeeping (\$126.00)	Pay	MA/DL
14-Sep-15	Isaac Sheppard - weed management 1415-004 (\$450.00)	Pay	MA/DL
14-Sep-15	BBC Digital - printer hire (\$5.61)	Pay	DL
16-Sep-15	M. Bateman - project management 1415-018 (\$272.00)	Pay	MA/DL
16-Sep-15	Assist Ecological - weed management 1415-004 (\$1680.00)	Pay	MA/DL
17-Sep-15	Barung Landcare - Walks on the Wildside Buderim Forest 19/9/15	Circulate	GP
18-Sep-15	J. Bateman - maintenance 1415-004 (\$210.00)	Pay	MA/DL
18-Sep-15	J. Bateman - maintenance 0708-005 (\$385.00)	Pay	MA/DL
18-Sep-15	J. Bateman - maintenance 1415-010 (\$245.00)	Pay	MA/DL
18-Sep-15	Seqwater - purchase order (2015-16 Project & Admin funding (\$168,689.40)	Invoice	MA
21-Sep-15	Watsons Garage - diesel (\$93.00)	Pay	MA/DL
22-Sep-15	S. Booth (Uniting Church) - permission to remove weedy Chinese elm trees	File	MA
23-Sep-15	Officeworks - stationery (\$22.95)	Pay	MA/DL
23-Sep-15	Telstra - account (\$128.35)	Pay	MA/DL
24-Sep-15	MYOB - training course (\$242.44)	Pay	MA/DL
24-Sep-15	Sunshine Coast Council - Remittance advice (\$55,000.00)	Reconcile	DL
24-Sep-15	P & K Nash - materials 1415-016 (\$1,980.00)	Pay	MA/DL
24-Sep-15	Totem Flora & Fauna - weed management 1415-017 (\$1,217.70)	Pay	MA/DL
25-Sep-15	Connor Jenkins (SCC) - Nadi lane landslip meeting	Attend	MA/MB
25-Sep-15	NSW DPI - NRM on Farms newsletter	Circulate	GP
25-Sep-15	BMRG - bulletin	Circulate	GP
28-Sep-15	Kingstons Office National - stationery (\$39.40)	Pay	MA/DL
28-Sep-15	Watsons Garage - diesel (\$82.00)	Pay	MA/DL
28-Sep-15	Toowoomba Tanks - materials 1415-016 (\$1,408.00)	Pay	MA/DL
29-Sep-15	Barung - AGM 31/10/15	Attend	???
30-Sep-15	Healthy Waterways News	Circulate	GP
30-Sep-15	Seqwater - Play It safe Campaign BPD 26/11/15	Attend	MA/MB
01-Oct-15	Watsons Garage - diesel (\$85.00)	Pay	MA/DL
06-Oct-15	P & K Nash - machine hire & labour 1415-016 (\$2,015.72)	Pay	MA/DL
06-Oct-15	MRCCC - Catchment Crawl 8-9/10/15	Circulate	GP
06-Oct-15	GT Nursery Freight - delivery 1516-018 (\$302.45)	Pay	MA/DL
06-Oct-15	Coolum Nursery - stocklist	File	MA
07-Oct-15	BBC Digital - printer hire (\$140.80)	Pay	DL
07-Oct-15	A. Powell - October eNewsletter	Circulate	GP
07-Oct-15	BTE - October stocklist	File	MA
07-Oct-15	D. Lalor - bookkeeping (\$154.00)	Pay	MA/DL
08-Oct-15	P & K Nash - machine hire, labour and materials 1415-006 (\$2,776.95)	Pay	MA/DL
08-Oct-15	Maleny Town & Country - materials 1415-010 (\$9.95)	Pay	MA/DL
08-Oct-15	Maleny Town & Country - materials 1415-006 (\$714.80)	Pay	MA/DL
08-Oct-15	Maleny Town & Country - materials 1415-016 (\$9.00)	Pay	MA/DL
08-Oct-15	Maleny Town & Country - materials 1415-017 (\$22.50)	Pay	MA/DL
08-Oct-15	Noosa Landcare - Spring newsletter	Circulate	GP
09-Oct-15	P & K Nash - materials 1415-004 (\$9,000.00)	Pay	MA/DL
09-Oct-15	Barung Landcare - Roving Restorers @ Book Farm 19/10/15	Circulate	GP
09-Oct-15	BMRG - bulletin	Circulate	GP
10-Oct-15	Barung Landcare - newsletter	Circulate	GP

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<b>Date</b>	<b>Notes</b>	<b>Action</b>	<b>Person</b>
12-Oct-15	Sunshine Coast Council - Minor Grants open	File	MA
13-Oct-15	South Burnett Grazing Network - Dung Beetle workshop (2/11/2015)	Attend	MA
13-Oct-15	Barung Landcare - Walks on the Wildside Mt Mellum (17/10/15)	Circulate	GP
14-Oct-15	Barung Landcare - tubestock 1516-010 (\$495.00)	Pay	MA/DL
14-Oct-15	Barung Landcare - tubestock 1415-016 (\$495.00)	Pay	MA/DL
14-Oct-15	QWALC Burnett Mary region nominations	Agenda	MA
16-Oct-15	J. Bateman - maintenance 1415-005 (\$105.00)	Pay	MA/DL
16-Oct-15	J. Bateman - maintenance 0708-005 (\$175.00)	Pay	MA/DL
16-Oct-15	Totem Flora & Fauna - weed management 1415-017 (\$2,425.50)	Pay	MA/DL
17-Oct-15	Green Hills - Bushcare 18/10/15	Circulate	GP
20-Oct-15	Barung Landcare - Management Committee nominations	Circulate	GP
20-Oct-15	Seqwater - remittance: 2015/16 Admin & 50% Project funding (\$168,689.40)	Reconcile	DL
20-Oct-15	Charlotte Hurry - E. urospinosus published paper	Circulate	MA
20-Oct-15	T. Smith (MRCCC) - Upper Mary Heritage Bus Trip	Attend	MA/MB
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<b>Date</b>	<b>Notes</b>	<b>Action</b>	<b>Person</b>
11-Sep-15	Watsons Garage - diesel (\$91.00)	Paid	MA/DL
11-Sep-15	Daawat Indian Restaurant - meeting dinner (\$102.60)	Paid	MA/DL
11-Sep-15	Denis Lalor - bookkeeping (\$126.00)	Paid	MA/DL
14-Sep-15	Isaac Sheppard - weed management 1415-004 (\$450.00)	Paid	MA/DL
14-Sep-15	BBC Digital - printer hire (\$5.61)	Paid	DL
16-Sep-15	Workcover - 2015-16 premium (\$782.30)	Paid	MA/DL
16-Sep-15	A. Watkinson (Seqwater) - COC Insurances	Sent	MA
17-Sep-15	M. Bateman - project management 1415-018 (\$272.00)	Paid	MA/DL
17-Sep-15	Assist Ecological - weed management 1415-004 (\$1,680.00)	Paid	MA/DL
18-Sep-15	Maleny Town & Country - materials/equipment 1415-017 (\$814.70)	Paid	MA/DL
18-Sep-15	J. Bateman - maintenance 1415-004 (\$210.00)	Paid	MA/DL
18-Sep-15	J. Bateman - maintenance 0708-005 (\$385.00)	Paid	MA/DL
18-Sep-15	J. Bateman - maintenance 1415-010 (\$245.00)	Paid	MA/DL
21-Sep-15	Watsons Garage - diesel (\$93.00)	Paid	MA/DL
21-Sep-15	Seqwater - 2015-16 Project & Admin funding (\$168,689.40)	Sent	MA/DL
21-Sep-15	Officeworks - stationery (\$22.95)	Paid	MA/DL
24-Sep-15	MYOB - training course (\$242.44)	Paid	MA/DL
24-Sep-15	P & K Nash - materials 1415-016 (\$1,980.00)	Paid	MA/DL
25-Sep-15	Barung Landcare - letter of authority to sell LBCCG Ford Ranger	Sent	MA
28-Sep-15	Kingstons Office National - stationery (\$39.40)	Paid	MA/DL
28-Sep-15	Watsons Garage - diesel (\$82.00)	Paid	MA/DL
28-Sep-15	Totem Flora & Fauna - weed management 1415-017 (\$1,217.70)	Paid	MA/DL
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16-Oct-15	J. Bateman - maintenance 1415-005 (\$105.00)	Paid	MA/DL
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16-Oct-15	Maleny Town & Country - materials 1415-010 (\$9.95)	Paid	MA/DL
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16-Oct-15	Maleny Town & Country - materials 1415-016 (\$9.00)	Paid	MA/DL
16-Oct-15	Maleny Town & Country - materials 1415-017 (\$22.50)	Paid	MA/DL
19-Oct-15	Totem Flora & Fauna - weed management 1415-017 (\$2,425.50)	Paid	MA/DL

