



**Minutes of the Management Committee Meeting
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Road, Maleny on
Thursday March 17th 2016

The meeting commenced at 6.30 pm

0086.1 Welcome and Apologies

Attendance:	Peter Stevens	President	Sally Watter	Committee Member
	Steven Lang	Secretary	Bob Philpot	Member
	Keith Schelberg	Treasurer	Heather Spring	Committee Member
	Mark Amos	Project Manager (LBCCG)	Dave Clark	Project Officer (LBCCG)
	Steve Skull	Vice-President	Tim Odgers	Seqwater
	Matt Bateman	Project Officer (LBCCG)		

Apologies: K. Enkelmann, A. Powell, N. McCarthy, T. Packer

0086.2 Minutes of the last Management Committee Meeting of LBCCG, held on Thursday, February 11th 2016

Motion: *That the Minutes of the previous meeting, as circulated, be accepted.*

Moved:	Steve Skull	
Seconded:	Keith Schelberg	CARRIED

0086.3 Correspondence

Correspondence tabled (*see Attachment 1: Correspondence*)

Motion: *That the correspondence be received and endorsed.*

Moved:	Sally Watter	
Seconded:	Heather Spring	CARRIED

0086.4 Treasurer's Report

Financials tabled

Motion: *That the Treasurer's Report as tabled be endorsed.*

Moved:	Keith Schelberg	
Seconded:	Steve Skull	CARRIED

0086.5 Priority Business

No Priority Business – refer to *0086.7.2 Strategy Meeting*

0086.6 Reports

No Reports - refer to *0086.7.2 Strategy Meeting*

Attachment 1: Correspondence

Inwards Correspondence from 9th February 2016			
Date	Notes	Action	Person
09-Mar-15	Seqwater - remittance advice 1516-020 (\$22,440.00)	Reconcile	DL
09-Feb-16	Sunshine Coast Council - Environment Levy Partnership Progress Report due	Complete	MA
10-Feb-16	Seqwater (Alena Wilson) - Maleny dairies media release for comment	Comment	MA/PS
10-Feb-16	Barung - Roving Restorers Elamen Creek (21/2/2016)	Circulate	SL
11-Feb-16	SEQ Catchments (Susie Chapman) - input into Barung Landholder Guide	Assist	MA
12-Feb-16	MRCCC - General Meeting 178 highlights	Circulate	SL
12-Feb-16	Watsons Garage - diesel 425 VWC (\$76.00)	Pay	MA/DL
14-Feb-16	Dilkusha - Conservation celebrations invitation (5/3/2016)	Circulate	SL
15-Feb-16	Barung - Walks on the Wildside Strangler Cairn, Conondale (20/2/2016)	Circulate	SL
15-Feb-16	Seqwater - Lake Baroon temporarily closed to swimming	Circulate	SL
15-Feb-16	Regional Landcare Facilitator - availability of biocontrol beetles	Investigate	MB
15-Feb-16	Assist Ecological - maintenance 1415-018 (\$240.00)	Pay	MA/DL
15-Feb-16	DQ & WA Clark - project management 1516-020 (\$1,698.13)	Pay	MA/DL
16-Feb-16	Seqwater - remittance advice final admin & project funding (\$86,334.60)	Reconcile	DL
16-Feb-16	Weed Spotters Qld - bulletin February 2016	Circulate	SL
16-Feb-16	Telstra - project officer mobile phone (\$111.72)	Pay	MA/DL
18-Feb-16	ATO - BAS (due 29/2/2016)	Complete	DL/KS
18-Feb-16	Landcare Aust - In Focus magazine	Circulate	SL
18-Feb-16	Seqwater - Certificate of Thanks (Play it Safe Day 26/11/15)	File	MA/DL
18-Feb-16	Healthy Waterways - 206 Awards open	Circulate	SL
19-Feb-16	J. Bateman - maintenance 1415-005 (J)\$210.00)	Pay	MA/DL
19-Feb-16	Barung Landcare - Summer newsletter	Circulate	SL
19-Feb-16	ESRI Australia - GIS subscription (\$165.00)	Pay	MA/DL
22-Feb-16	P&K Nash - machine hire and materials 1415-003 (\$536.25)	Pay	MA/DL
22-Feb-16	Healthy Waterways - new entity update	Circulate	SL
22-Feb-16	Josh Rennie-Hynes - maintenance 1415-018 (\$240.00)	Pay	MA/DL
22-Feb-16	Josh Rennie-Hynes - maintenance 1415-006 (\$240.00)	Pay	MA/DL
22-Feb-16	Barung Landcare - Roving Restorers Flaxton (7/3/2016)	Circulate	SL
22-Feb-16	QWALC - newsletter	Circulate	SL
22-Feb-16	BMRG - Bulletin	Circulate	SL
24-Feb-16	Dept Main Roads & Transport - registration 425 VWC (\$763.90)	Pay	MA/DL
25-Feb-16	Assist Ecological - maintenance 1011-003 (\$240.00)	Pay	MA/DL
25-Feb-16	Assist Ecological - maintenance 1415-018 (\$240.00)	Pay	MA/DL
26-Feb-16	Barung Landcare - Butterflies in Backyards workshop (6/3/2016)	Circulate	SL
26-Feb-16	DQ & WA Clark - project management 1516-020 (\$1,718.75)	Pay	MA/DL
26-Feb-16	Noosa Landcare - Propagation & Seed Collection Etiquette workshop	Circulate	SL
26-Feb-16	Denis Lalor - bookkeeping (\$176.00)	Pay	MA/DL
26-Feb-16	BMRG - Threatened species & habitat funding available	Investigate	MA/MB
28-Feb-16	Sunshine Coast Council - Environment Levy Partnership Progress Report due	Sent	MA
28-Feb-16	MCU - Term Deposit Certificate	File	KS
29-Feb-16	Healthy Waterways - News	Circulate	SL
29-Feb-16	Officeworks - paper hand towels (\$79.21)	Pay	MA/DL
01-Mar-16	Forest Glen BP - diesel 425 VWC (\$65.00)	Pay	MA/DL
01-Mar-16	QWALC - newsletter	Circulate	SL

Inwards Correspondence from 9th February 2016			
Date	Notes	Action	Person
01-Mar-16	Barung Landcare - Gliding possum workshop (19/3/2016)	Circulate	SL
02-Mar-16	Totem Fauna & Flora - weed management 1415-017 (\$2,115.00)	Pay	MA/DL
02-Mar-16	Josh Rennie-Hynes - maintenance 1415-018 (\$280.00)	Pay	MA/DL
02-Mar-16	Josh Rennie-Hynes - maintenance 1415-018 (\$280.00)	Pay	MA/DL
04-Mar-16	Brush Turkey Enterprises - stocklist	File	MA/DL
04-Mar-16	J. Bateman - maintenance 1415-005 (\$245.00)	Pay	MA/DL
04-Mar-16	J. Bateman - maintenance 1516-010 (\$297.50)	Pay	MA/DL
05-Mar-16	Bridge Creek Bushcare - working bee (9/3/2016)	Circulate	SL
07-Mar-16	Assist Ecological - maintenance 1415-018 (\$480.00)	Pay	MA/DL
07-Mar-16	Assist Ecological - maintenance 1415-018 (\$240.00)	Pay	MA/DL
07-Mar-16	Barung Landcare - weed management 1415-017 (\$407.00)	Paid	MA/DL
08-Mar-16	Maleny Newsagency - stationery (\$118.75)	Paid	MA/DL
08-Mar-16	Andrew Powell MP - newsletter	Circulate	SL
09-Mar-16	Totem Fauna & Flora - weed management 1415-017 (\$1,734.75)	Pay	MA/DL
09-Mar-16	NSW DPI - NRM on Farms March 2016	Circulate	SL
09-Mar-16	Macspred - herbicide 1516-019 (\$754.29)	Pay	MA/DL
09-Mar-16	Barung Landcare - Roving Restorers @ Book farm (21/3/2016)	Circulate	SL
09-Mar-16	QWALC - newsletter	Circulate	SL
10-Mar-16	Telstra - Manager mobile phone (\$63.00)	Pay	MA/DL
10-Mar-16	Telstra - landline (\$128.00)	Pay	MA/DL
11-Mar-16	Petty Cash - various (\$357.40)	Pay	MA/DL
11-Mar-16	GoDaddy - Domain Renewal notice (expires 26/3/16)	Renew	MA/DL
15-Mar-16	BBC Digital - printer hire (\$140.80)	Pay	MA/DL

Outwards Correspondence from 9th February 2016			
Date	Notes	Action	Person
12-Feb-16	HBL, GH, Barung - copy of Gambling Fund application (4WD mower)	Sent	MA
15-Feb-16	Assist Ecological - maintenance 1415-018 (\$240.00)	Paid	MA/DL
15-Feb-16	Watsons Garage - diesel 425 VWC (\$76.00)	Paid	MA/DL
16-Feb-16	DQ & WA Clark - project management 1516-020 (\$1,698.13)	Paid	MA/DL
16-Feb-16	Telstra - project officer mobile phone (\$111.72)	Paid	MA/DL
17-Feb-16	Seqwater (T. Odgers) - variation to Landslide Program	Sent	MA
22-Feb-16	J. Bateman - maintenance 1415-005 (\$210.00)	Paid	MA/DL
22-Feb-16	ESRI Australia - GIS subscription (\$165.00)	Paid	MA/DL
23-Feb-16	P&K Nash - machine hire and materials 1415-003 (\$536.25)	Paid	MA/DL
24-Feb-16	Josh Rennie-Hynes - maintenance 1415-018 (\$240.00)	Paid	MA/DL
24-Feb-16	Josh Rennie-Hynes - maintenance 1415-006 (\$240.00)	Paid	MA/DL
24-Feb-16	Dept Main Roads & Transport - registration 425 VWC (\$763.90)	Paid	MA/DL
26-Feb-16	DQ & WA Clark - project management 1516-020 (\$1,718.75)	Paid	MA/DL
26-Feb-16	Assist Ecological - maintenance 1011-003 (\$240.00)	Paid	MA/DL
26-Feb-16	Assist Ecological - maintenance 1415-018 (\$240.00)	Paid	MA/DL
29-Feb-16	MRCCC - Letter of Support (Mary River Find a Frog in February Program)	Sent	MA/PS
29-Feb-16	Officeworks - paper hand towels (\$79.21)	Paid	MA/DL
03-Mar-16	Forest Glen BP - diesel 425 VWC (\$65.00)	Paid	MA/DL
03-Mar-16	Denis Lalor - bookkeeping (\$176.00)	Paid	MA/DL
03-Mar-16	Totem Fauna & Flora - weed management 1415-017 (\$2,115.00)	Paid	MA/DL
04-Mar-16	Josh Rennie-Hynes - maintenance 1415-018 (\$280.00)	Paid	MA/DL
04-Mar-16	Josh Rennie-Hynes - maintenance 1415-018 (\$280.00)	Paid	MA/DL
04-Mar-16	J. Bateman - maintenance 1415-005 (\$245.00)	Paid	MA/DL
04-Mar-16	J. Bateman - maintenance 1516-010 (\$297.50)	Paid	MA/DL
07-Mar-16	MRCCC - Letter of Support (Mary River Find a Frog in February Program)	Sent	MA
07-Mar-16	Assist Ecological - maintenance 1415-018 (\$480.00)	Paid	MA/DL
07-Mar-16	Assist Ecological - maintenance 1415-018 (\$240.00)	Paid	MA/DL
07-Mar-16	Maleny Dairies - Maleny dairies media release for comment	Sent	MA
09-Mar-16	Totem Fauna & Flora - weed management 1415-017 (\$1,734.75)	Paid	MA/DL
09-Mar-16	Maleny Newsagency - stationery (\$118.75)	Paid	MA/DL
09-Mar-16	Members - Invitation to Mid Obi Riparian Corridor field walk	Sent	MA
09-Mar-16	Barung Landcare - weed management 1415-017 (\$407.00)	Paid	MA/DL
10-Mar-16	Seqwater (Alena Wilson) - Maleny dairies media release comments	Sent	MA
10-Mar-16	Telstra - Manager mobile phone (\$63.00)	Paid	MA/DL
10-Mar-16	Telstra - landline (\$128.00)	Paid	MA/DL
11-Mar-16	Petty Cash - various (\$357.40)	Paid	MA/DL
11-Mar-16	Macspred - herbicide 1516-019 (\$754.29)	Paid	MA/DL
15-Mar-16	BBC Digital - printer hire (\$140.80)	Paid	MA/DL

All figures include GST where applicable