

**Minutes of the Management Committee Meeting
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Road, Maleny on
Thursday May 19th 2016

The meeting commenced at 6.30 pm

0088.1 Welcome and Apologies

Attendance: Peter Stevens President Heather Spring Committee Member
Steven Lang Secretary Dave Clark Project Officer (LBCCG)
Keith Schelberg Treasurer Mark Amos Manager (LBCCG)
Narelle McCarthy SCEC Paul Gilmour-Walsh Member

Apologies: M. Bateman, K. Enkelmann, A. Powell, S. Watter, J. McKay, S. Skull, B. Philpot, G. Pechey

0088.2 Minutes of the last Management Committee Meeting of LBCCG, held on Thursday April 21st 2016

Motion: *That the Minutes of the previous meeting, as circulated, be accepted.*

Moved: Keith Schelberg
Seconded: Peter Stevens

CARRIED

0088.2.1 Business arising from previous minutes - nil

0088.3 Correspondence

Correspondence tabled (*see Attachment 1: Correspondence*)

Motion: *That the correspondence inwards and outwards be received and endorsed.*

Moved: Heather Spring
Seconded: Peter Stevens

CARRIED

0088.4 Treasurer's Report

Treasurer's report tabled

Motion: *That the Treasurer's Report as tabled be endorsed.*

Moved: Keith Schelberg
Seconded: Heather Spring

CARRIED

0088.5 Priority Business

0088.5.1 LBCCG Bank Accounts

Motion: *That Lake Baroon Catchment Care open a suitable bank account at the Maleny Branch of the Bank of Queensland, with Peter Stevens, Keith Schelberg, and Steven Lang as signatories (with any two to sign) and that the Treasurer should determine from time to time the amounts to be held within the account.*

Moved: Heather Spring
Seconded: Keith Schelberg

CARRIED

0088.6 **Reports**

0088.6.1 **LBCCG Project Manager**

Mark presented a Powerpoint to the meeting. To view please follow this link:
[88.May-2016.pdf](#)

Motion: *That the Reports as presented be endorsed.*

Moved: Heather Spring
Seconded: Keith Schelberg

CARRIED

0088.6.2 **Business Arising**

Motion: *That Lake Baroon Catchment Care Group submit an application to join the SEQ Catchment Members Organisation*

Moved: Peter Stevens
Seconded: Heather Spring

CARRIED

0088.7 **General Business**

0088.7.1 **Workplace Health and Safety Report**

No incidents have been reported

0088.7.2 **Griffith University – ‘Self empowered peri-urbane community led planning’**

Request for assistance in finding community members to participate in a series of workshops and interviews in gauging the interest in community led pest Programs.

No further action

0088.7.3 **Walkers Creek Rehabilitation & Enhancement Year 2 Project Proposal 1516 -010**

Walkers Creek Rehabilitation and Enhancement is being implemented over two adjoining properties, staged over three years and is effectively a continuation of recent projects on neighbouring properties both upstream and downstream (this Plan covers Year 2 of the Project). The project has excluded livestock from 385 metres of Walkers Creek, controlled invasive environmental weeds and replaced them with native vegetation, establishing a vegetated buffer. The riparian vegetation over time will reduce erosion, shade the watercourse reducing temperature, enhancing dissolved oxygen levels and enhance the watercourses ability to mitigate the effects of pollutants originating further upstream. Other benefits include extending wildlife corridors, provision of habitat, improved aesthetic appeal (important to raise awareness of value of riparian restoration) and a reduction in weed sources. This will reduce risks to water quality in the catchment (and ultimately Lake Baroon) by reducing key contaminants including nutrients, pathogens, pesticides and gross pollutants.

Motion: *That the Walkers Creek Rehabilitation & Enhancement Year 2 Project as presented be approved.*

Moved: Peter Stevens
Seconded: Keith Schelberg

CARRIED

0088.7.4 **Manager Annual Leave application**

Mark to take Annual Leave from 4th June to 19th June inclusive.

0088.7.5 **Other business**

Attachment 1: Correspondence

Inwards Correspondence from 21st April 2016			
Date	Notes	Action	Person
21-Apr-16	Seqwater - Purchase Order for outstanding landslide maintenance	Invoice	MA/DL
22-Apr-16	Everyone's Environment Grants - bulletin	File	MA
22-Apr-16	Assist Ecological - maintenance 1415-018 (\$240.00)	Pay	MA/DL
22-Apr-16	Assist Ecological - weed mgt 1516-019 (\$240.00)	Pay	MA/DL
26-Apr-16	Barung Landcare - Little Yabba Bushcare 6/5/2016	Circulate	SL
27-Apr-16	Telstra - Project Officer mobile account (\$88.00)	Pay	MA/DL
27-Apr-16	Assist Ecological - weed management 1516-019 (\$172.00)	Pay	MA/DL
28-Apr-16	Everyone's Environment Grants - submission confirmation - final report	File	MA
28-Apr-16	Noosa Landcare - Freshwater Ecology & Water Weeds (19/5/2016)	Circulate	SL
28-Apr-16	DQ & WA Clark - project management 1516-020 (\$2,124.66)	Pay	MA/DL
30-Apr-16	Brush Turkey Enterprises - nursery stocklist	File	MA
03-May-16	Totem Fauna & Flora - maintenance 1516-010 (\$806.86)	Pay	MA/DL
03-May-16	Barung Landcare - Roving Restorers - Beechwood (13/5/16)	Circulate	SL
03-May-16	MRCCC - meeting (10/5/16)	Attend	MA
03-May-16	Barung Landcare - Subtropical Forests Ecology Course info		
04-May-16	Andrew Powell MP - May 2016 newsletter	Circulate	SL
05-May-16	BBC Digital - printer hire (\$140.80)	Pay	MA/DL
05-May-16	NSW DPI - NRM on Farms newsletter May 2016	Circulate	SL
05-May-16	Jonothan Bateman - maintenance 1516-010 (\$350.00)	Pay	MA/DL
09-May-16	Watsons Garage - diesel (\$79.00)	Pay	MA/DL
09-May-16	Barung Landcare - Gardens for Wildlife workshop - Fungi, Fun & Facts (19/5/16)	Circulate	SL
09-May-16	Maleny Town & Country - materials 1314-001 (\$35.80)	Pay	MA/DL
09-May-16	Regional Landcare Facilitator - Workshop & Capacity Building Grants	Apply	DC
09-May-16	Landcare Australia - Special Projects Grants	Apply	DC
09-May-16	Maleny Town & Country - materials 1516-019 (\$41.75)	Pay	MA/DL
09-May-16	Jonothan Bateman - maintenance 1516-010 (\$385.00)	Pay	MA/DL
09-May-16	Totem Fauna & Flora - weed management 1516-019 (\$2,032.80)	Pay	MA/DL
09-May-16	Telstra - office account (\$128.00)	Pay	MA/DL
09-May-16	Telstra - Manager account (\$62.99)	Pay	MA/DL
10-May-16	Sunshine Coast Council - Catchment & SCRI meeting (18/5/2016)	Attend	MA/PS
10-May-16	QWALC - news	Circulate	SL
11-May-16	Sunshine Coast Council - MCSR Building Renewal update	Circulate	SL
11-May-16	Weed Spotters - bulletin May 2016	Circulate	SL
12-May-16	Griffith Uni - Peri-urban invasive animals research	Attend	MA/MB/DC
12-May-16	BMRG - bulletin	Circulate	SL
16-May-16	Barung Landcare - Roving Restorers Witta (28/5/2016)	Circulate	SL
16-May-16	Beerwah Small Engines - Genset & cleaning equipment 1516-019 (\$3,242.00)	Pay	MA/DL
17-May-16	Seqwater - remittance advice 1415-018 (\$9,886.15)	Reconcile	DL
17-May-16	Totem Fauna & Flora - weed management 1516-019 (\$2,455.20)	Pay	MA/DL
18-May-16	Barung Landcare - Walks on the Wildside Book farm (28/5/2016)	Circ	SL
18-May-16	BMRG - Carbon Farming news	Circ	SL
18-May-16	BMRG - bulletin	Circ	SL

Outwards Correspondence from 21st April 2016			
Date	Notes	Action	Person
21-Apr-15	Seqwater - Invoice 1415-018 (\$9886.15)	Sent	MA/DL
21-Apr-16	AON Insurance - contents & trailer insurance (\$830.19)	Paid	MA/DL
22-Apr-16	Assist Ecological - maintenance 1415-018 (\$240.00)	Paid	MA/DL
22-Apr-16	Assist Ecological - weed mgt 1516-019 (\$240.00)	Paid	MA/DL
26-Apr-16	ATO - BAS (\$14,623)	Paid	DL/KS
26-Apr-16	Seqwater (T. Packer) - Northern Alcorn Ck project plan for approval	Sent	MA
27-Apr-16	Telstra - Project Officer mobile account (\$88.00)	Paid	MA/DL
27-Apr-16	Dept Environment & Heritage - Invoice 1415-017 (\$6,600.00)	Sent	MA
27-Apr-16	Seqwater - Invoice 1516-018 & 1516-019 (\$5,500.00)	Sent	MA
27-Apr-16	MLC - Mark Amos superannuation (\$1,662.50)	Paid	DL/MA
28-Apr-16	Sunsuper - Matt Bateman superannuation (\$1,470.67)	Paid	DL/MA
28-Apr-16	Assist Ecological - weed management 1516-019 (\$172.00)	Paid	MA/DL
03-May-16	Totem Fauna & Flora - maintenance 1516-010 (\$806.86)	Paid	MA/DL
03-May-16	DQ & WA Clark - project management 1516-020 (\$2,124.66)	Paid	MA/DL
05-May-16	Jonothan Bateman - maintenance 1516-010 (\$350.00)	Paid	MA/DL
09-May-16	Jonothan Bateman - maintenance 1516-010 (\$385.00)	Paid	MA/DL
09-May-16	Totem Fauna & Flora - weed management 1516-019 (\$2,032.80)	Paid	MA/DL
09-May-16	Telstra - office account (\$128.00)	Paid	MA/DL
09-May-16	Telstra - Manager account (\$62.99)	Paid	MA/DL
15-May-16	BBC Digital - printer hire (\$140.80)	Paid	MA/DL
17-May-16	Totem Fauna & Flora - weed management 1516-019 (\$2,455.20)	Paid	MA/DL
17-May-16	Maleny Town & Country - materials 1314-001 (\$35.80)	Paid	MA/DL
17-May-16	Maleny Town & Country - materials 1516-019 (\$41.75)	Paid	MA/DL
17-May-16	Watsons Garage - diesel (\$79.00)	Paid	MA/DL
17-May-16	Beerwah Small Engines - Genset & cleaning equipment 1516-019 (\$3,242.00)	Paid	MA/DL

includes GST where applicable