

**Minutes of the Management Committee Meeting  
of Lake Baroon Catchment Care Group**

Held at 455 North Maleny Road, Maleny on  
Thursday December 8 2016

The meeting commenced at 6.35 pm. Chaired by Peter Stevens.

**0094.1      Welcome and Apologies**

<b>Attendance:</b>	Peter Stevens	<i>President</i>	Steven Lang	<i>Secretary</i>
	Mark Amos	<i>Manager</i>	Marek Malter	<i>Committee Member</i>
	Sally Watter	<i>Committee Member</i>	Dave Clark	<i>Project Manager</i>
	Matt Bateman	<i>Project Manager</i>		

**Apologies:** K. Schelberg, H. Spring, A Powell, J. McKay, B. Philpot, S. Skull, T. Odgers, P. Gilmour-Walsh

**0094.2      Minutes of the last Management Committee Meeting of LBCCG, held on Thursday November 10<sup>th</sup> 2016**

**Motion:**      *That the Minutes of the Management Committee meeting on 10th November, 2016 are a true and accurate record.*

**Moved:**      Peter Stevens

**Seconded:**      Sally Watter

**0094.2.1      Business arising from previous minutes – nil**

**CARRIED**

**0094.3      Correspondence**

Correspondence tabled (*see Attachment 1: Correspondence*)

**0094.3.1      Business arising from correspondence**

**Motion:**      *That the correspondence inwards and outwards be received and endorsed.*

**Moved:**      Peter Stevens

**Seconded:**      Sally Watter

**CARRIED**

**0094.4      Treasurer's Report**

No report tabled

**0094.5      Priority Business**

*nil*

**0094.6      Reports**

**0094.6.1      Manager - Mark presented a Powerpoint to the meeting**

**0094.6.2      Project Officer (Dairy) - Dave presented a summary of activities in the Dairy Program**

**0094.6.3      Project Officer (Landslide & Weeds) – Matt updated the meeting on Landslide & Weed progress**

**0094.6.4      Business arising – nil**

**Motion:**      *That the reports be accepted*

**Moved:**      Sally Watter

**Seconded:**      Marek Malter

**CARRIED**

## 0094.7

### 0094.7.1

No incidents have been reported

## 0094.7.2

Webster Off Stream Water Stage 1 is a project designed to reduce the impacts of dairy livestock by encouraging livestock to drink away from creek areas through the provision of off stream water in the paddock on the northern section of the dairy farm. This is the first opportunity that the Webster's have had to participate in a project managed by Lake Baroon Catchment Care Group and have recognised this project as a high priority for both reduction of water quality risks and the opportunity to improve productivity and management on the property. Discussions with the Webster's indicate their willingness to participate in further projects should funding become available.

***Motion:***

**Moved:**

**Seconded:**

**CARRIED**

## 0094.7.3

**Motion:**

**Moved:**

**Seconded:**

**CARRIED**

## 0094.7.4

***Motion:***

**Moved:**

**Seconded:**

**CARRIED**

## 0094.7.5

Annual leave for staff was approved.

Mark to take three weeks commencing on Friday 16<sup>th</sup> December 2016, returning on Monday 9<sup>th</sup> January 2017.

Matt to take two weeks commencing on Friday 23<sup>rd</sup> December 2016, returning on Monday 9<sup>th</sup> January 2017.

### 0094.7.6

*nil*

**The meeting closed at 9.15 pm**

*The next meeting will be held on Thursday 9th February 2017  
at  
The Lake Baroon Catchment Care Office, 455 North Maleny Road (5494 3775)*

Confirmed this

day of

2017

Signature of the President:

**Attachment 1: Correspondence**

Inwards Correspondence from 10th November 2016			
Date	Notes	Action	Person
10-Nov-16	QLD EHP - Community Sustainability Action Grants	Apply	MA/MB/DC
10-Nov-16	QWaLC - news	Circulate	SL
10-Nov-16	P. Gilmour-Walsh (Green Hills) - correspondence MCP Southern Wetland	Circulate	SL
10-Nov-16	BMRG - NRM news	Circulate	SL
11-Nov-16	Sunshine Coast Council - 2016 volunteers brunch, Kawana 5/12/2016	Circulate	SL
11-Nov-16	Hinterland Bush Links - Roving Restorers Reesville 25/11/16	Circulate	SL
11-Nov-16	Sukhothai Restaurant - meeting dinner (\$99.80*)	Pay	MA/DL
11-Nov-16	Regional Landcare Facilitator - Landcare Date Claimer	Circulate	SL
14-Nov-16	Totem Fauna & Flora - weed mgt 1516-004 (\$742.50*)	Pay	MA/DL
15-Nov-16	Weed Spotters Network - bulletin	Circulate	SL
15-Nov-16	Telstra - office (\$128.40*)	Pay	MA/DL
15-Nov-16	Telstra - Manager mobile (\$44.99*)	Pay	MA/DL
15-Nov-16	Watsons Garage - diesel 425 VWC (\$83.50*)	Pay	MA/DL
16-Nov-16	Barung Landcare - A Carers Life workshop 8/12/16	Circulate	SL
16-Nov-16	Healthy Waterways & Catchments - Report Card released	Circulate	SL
17-Nov-16	Karen Shaw (AAEA) - Networking event Maroochy Botanic Garden 5/12/16	Circulate	SL
18-Nov-16	Noosa Landcare - community tree planting Elanda Plains 10/12/16	Circulate	SL
20-Nov-16	QWaLC - 2016 Premiers Sustainability Awards	Circulate	SL
21-Nov-16	Assist Ecological - weed mgt 1617-030 (\$240.00)	Pay	MA/DL
21-Nov-16	Watsons Garage - diesel 425 VWC (\$80.00*)	Pay	MA/DL
21-Nov-16	Gympie & District Landcare - madeira vine beetles 1617-030 (\$296.63*)	Pay	MA/DL
21-Nov-16	Mooloolah Waterwatch - supply & release of vine beetles 1617-030 (\$2,000.00)	Pay	MA/DL
22-Nov-16	P & K Nash - earthmoving and materials 1516-006 (\$10,450.00*)	Pay	MA/DL
22-Nov-16	Barung Landcare - Walks on the Wildside Maroochy Botanic Gardens 26/11/16	Circulate	SL
22-Nov-16	Hinterland Bush Links - Roving Restorers Curramore 5/12/16	Circulate	SL
23-Nov-16	Workcover - update	File	SL
23-Nov-16	BMRG - bulletin	Circulate	SL
23-Nov-16	Barung Landcare - weed mgt 1617-019 (\$5,544.00*)	Pay	MA/DL
23-Nov-16	J. Bateman - maintenance 1415-008 (\$175.00)	Pay	MA/DL
23-Nov-16	J. Bateman - fencing 1617-021 (\$280.00)	Pay	MA/DL
23-Nov-16	J. Bateman - maintenance 1516-010 (\$262.50)	Pay	MA/DL
24-Nov-16	Andrew Powell MP - Community Morning & Afternoon Tea 5/12/16	Attend	All
24-Nov-16	Hinterland Bush Links - Building Connections workshop Brooloo 26/11/16	Circulate	SL
25-Nov-16	Barung Landcare - Christmas BBQ, Landsborough nursery 21/12/16	Circulate	SL
25-Nov-16	Regional Landcare Facilitator - Qld Feral Pest Initiative Rd 2 funding EOI	Investigate	MA
25-Nov-16	QWaLC - Insurance Certificates of Currency	File	MA
28-Nov-16	Sunshine Coast Rivers Initiative - International River Prize funding proposal	Agenda	MA
28-Nov-16	Sunshine Coast Council - remit advice fencing salvage MCP 1617-021 (\$778.80)	Reconcile	MA
28-Nov-16	Telstra - Bateman mobile account (\$88.00*)	Pay	MA/DL
28-Nov-16	Totem Fauna & Flora - weed mgt 1617-030 (\$2,395.80*)	Pay	MA/DL
28-Nov-16	Hinterland Bush Links - Little Yabba Bushcare Cambroon 2/12/16	Circulate	SL
29-Nov-16	Andrew Powell MP - Community Christmas Celebration 6/12/16	Attend	All
29-Nov-16	Seqwater - Practical Completion Certificates 1516-018/1516-019	File	MA
29-Nov-16	The Pump House - materials 1516-006 (\$6,122.00)	Pay	MA/DL
29-Nov-16	Assist Ecological - weed mgt 1617-030 (\$240.00)	Pay	MA/DL
29-Nov-16	Assist Ecological - concreting labour 1516-006 (\$240.00)	Pay	MA/DL
30-Nov-16	Barung Landcare - Spring newsletter	Circulate	SL
30-Nov-16	Watsons Garage - diesel 425 VWC (\$79.00*)	Pay	MA/DL
30-Nov-16	Bruch Turkey & Forest Heart - newsletter	Circulate	SL

01-Dec-16	QWaLC - news	Circulate	SL
01-Dec-16	The Pump House - materials 1516-006 (\$20.56*)	Pay	MA/DL
01-Dec-16	Matt Bateman - travel reimbursement from Sep 2015 to Nov 2016 (\$1,200.00)	Pay	MA/DL
02-Dec-16	Gympie Landcare - vine weed beetles 1617-030 (\$462.00*)	Pay	MA/DL
03-Dec-16	BBC Digital - printer hire (\$140.87*)	Pay	DL
03-Dec-16	Coles Express Gympie - diesel (\$80.20*)	Pay	MA/DL
5-Dec-16	BBC Digital - printer hire (\$140.87*)	Pay	DL
06-Dec-16	DQ & WA Clark - project mgt 1516-020 (\$1,847.21*)	Pay	MA/DL
06-Dec-16	DQ & WA Clark - workshop catering 1617-020 (\$106.50*)	Pay	MA/DL
<b>Outwards Correspondence from 10th November 2016</b>			
<b>Date</b>	<b>Notes</b>	<b>Action</b>	<b>Person</b>
08-Nov-16	HBL - Letter of support	Sent	MA/PS
09-Nov-16	Sommers Bros. - earthmoving 1516-006 (\$2,062.50*)	Paid	MA/DL
11-Nov-16	Langdale Stud - fencing 1516-014 (\$13,482.00*)	Paid	MA/DL
11-Nov-16	Sukhothai Restaurant - meeting dinner (\$99.80*)	Paid	MA/DL
14-Nov-16	DQ & WA Clark - project management 1516-020 (\$2,60.44*)	Paid	MA/DL
15-Nov-16	BBC Digital - printer hire (\$140.87*)	Paid	DL
15-Nov-16	BBC Digital - printer hire: excess copies charge (\$161.45*)	Paid	DL
15-Nov-16	Watsons Garage - diesel 425 VWC (\$83.50*)	Paid	MA/DL
15-Nov-16	DQ & WA Clark - project management 1516-020 (\$1,247.27*)	Paid	MA/DL
15-Nov-16	Totem Fauna & Flora - weed mgt 1516-004 (\$742.50*)	Paid	MA/DL
15-Nov-16	Maleny Town & Country - office maintenance (\$136.86)	Paid	MA/DL
15-Nov-16	Maleny Town & Country - materials 1617-018 (\$380.00)	Paid	MA/DL
18-Nov-16	DMR&T - community group funding request	Sent	MB
21-Nov-16	Assist Ecological - weed mgt 1617-030 (\$240.00)	Paid	MA/DL
21-Nov-16	Watsons Garage - diesel 425 VWC (\$80.00*)	Paid	MA/DL
21-Nov-16	Gympie & District Landcare - madeira vine beetles 1617-030 (\$296.63*)	Paid	MA/DL
21-Nov-16	Mooloolah Waterwatch - supply & release of vine beetles 1617-030 (\$2,000.00)	Paid	MA/DL
22-Nov-16	Sunshine Coast Council - fencing salvage MCP 1617-021 (\$778.80)	Sent	MA
24-Nov-16	Seqwater - 2016/17 funding payment 1 (\$74,324.80*)	Sent	MA
25-Nov-16	P & K Nash - earthmoving and materials 1516-006 (\$10,450.00*)	Paid	MA/DL
25-Nov-16	J. Bateman - maintenance 1415-008 (\$175.00)	Paid	MA/DL
25-Nov-16	J. Bateman - fencing 1617-021 (\$280.00)	Paid	MA/DL
25-Nov-16	J. Bateman - maintenance 1516-010 (\$262.50)	Paid	MA/DL
28-Nov-16	Telstra - Bateman mobile account (\$88.00*)	Paid	MA/DL
29-Nov-16	The Pump House - materials 1516-006 (\$6,122.00)	Paid	MA/DL
29-Nov-16	Barung Landcare - weed mgt 1617-019 (\$5,544.00*)	Paid	MA/DL
30-Nov-16	Assist Ecological - weed mgt 1617-030 (\$240.00)	Paid	MA/DL
30-Nov-16	Assist Ecological - concreting labour 1516-006 (\$240.00)	Paid	MA/DL
30-Nov-16	Totem Fauna & Flora - weed mgt 1617-030 (\$2,395.80*)	Paid	MA/DL
01-Dec-16	Watsons Garage - diesel 425 VWC (\$79.00*)	Paid	MA/DL
01-Dec-16	The Pump House - materials 1516-006 (\$20.56*)	Paid	MA/DL
01-Dec-16	Matt Bateman - travel reimbursement from Sep 2015 to Nov 2016 (\$1,200.00)	Paid	MA/DL
02-Dec-16	Gympie Landcare - vine weed beetles 1617-030 (\$462.00*)	Paid	MA/DL
05-Dec-16	Coles Express Gympie - diesel (\$80.20*)	Paid	MA/DL
06-Dec-16	DQ & WA Clark - project mgt 1516-020 (\$1,847.21*)	Paid	MA/DL
06-Dec-16	DQ & WA Clark - workshop catering 1617-020 (\$106.50*)	Paid	MA/DL
07-Dec-16	Telstra - office (\$128.40*)	Paid	MA/DL
07-Dec-16	Telstra - Manager mobile (\$44.99*)	Paid	MA/DL

\* denotes GST applicable